



Review of Assessment Form

Review of Assessment is available to all candidates once the College has released the final result for a session. If you are dissatisfied with your final result, you may apply to have it reviewed. Review of Assessment consists of re-marking the final exam (where applicable), checking the addition of all marks and a check to ensure that all marks have been included in the final result.

Applications for a review of assessment have to be made within ten (10) working days of the release of the final result in the session. Applications for review of assessment carry a €20 fee.

Your result after a review of assessment cannot be lower than your result before the review. If the review assessor produces a lower result, your mark and grade will not be changed. If the result is higher, you will be given the higher result and your €20 will be refunded where applicable.

The review will be conducted by a new assessor, unless there is no one else available with appropriate expertise in the area being examined, in which case the initial assessor will conduct the review. You will be duly informed once the review is finalised.

A. To Be Filled By Candidate/Parent/Guardian

Candidate's name				Index Number			
Exam Title			Level		Module		
Date				Signature			

Please give a brief outline of your reasons for requesting a Review of Assessment (Optional)

B. For Office Use

Initial Assessor				Review Assessor			
Initial Result Confirmed			Substitute Original Result				
Initial	Mark	Grade		New	Mark	Grade	
Date				Signature			

Endorsed by College Principal/Designate			Signature		
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